



GUIDELINES FOR THE HOLIDAY BASKET RAFFLE

1. Decide on a theme. Here are some suggestions:
 - **Winter Wonderland Basket:** Filled with cozy items like a warm blanket, hot cocoa mix, marshmallows, and a scented candle.
 - **Gourmet Treats Basket:** Includes a selection of gourmet chocolates, cookies, nuts, and a bottle of wine or sparkling cider.
 - **Holiday Baking Basket:** Contains cookie cutters, festive sprinkles, baking mixes, and a holiday-themed apron.
 - **Relaxation Basket:** Features bath bombs, a plush robe, slippers, and a soothing tea blend.
 - **Family Fun Night Basket:** Packed with board games, popcorn, family movies, and a jar of homemade hot chocolate mix.
 - **Morning Basket:** Includes pancake mix, maple syrup, coffee, and a decorative mug.
 - **Outdoor Adventure Basket:** Contains a thermos, hand warmers, a cozy scarf, and a guide to winter hiking trails.
 - **Pet Lover's Basket:** Filled with pet toys, treats, and a cozy blanket for your furry friend.
 - **Crafty Basket:** Includes DIY kits and craft supplies.
2. Purchase your basket and supplies. The basket shape or size is your choice. Supplies, such as imitation straw or grass, cellophane to wrap the basket and bows, can be found at craft stores or at general merchandise stores such as the Dollar Store, Michaels, etc.
3. Arrange the items in your basket so that each one is clearly visible.
4. Wrap your entire basket in cellophane and secure with a bow or other decoration. This will keep your basket dust free, intact and secure during the display in the library.
5. Print and fill out the attached **Basket Raffle List of Contents** and include it with your basket. If you are including a gift card or certificate, indicate that on your list but, for security sake, give the card or certificate to the library staff to hold separately. Give the basket to one of the library staff. The staff will use the list to prepare an itemized Master Reference List. This list will be available at the front desk for ticket buyers to review.
6. If you plan to deduct these expenditures on your **income tax return**, keep a record of the cost and description of everything you purchased for your holiday basket. Print and complete the attached **Donation Receipt** and ask the library staff accepting your basket to sign the receipt.
7. Bring your completed basket to the Library by **Saturday, November 14**. Baskets will be on display in the Library from Monday, November 16 through Saturday, December 12. **The raffle will be held at noon, Saturday, December 12, at the Library's Circulation Desk.**

Thank you for your contribution!

THE FRIENDS OF THE AGAWAM PUBLIC LIBRARY
16th ANNUAL BASKET RAFFLE

**Please Return This Completed List, Along With Your Basket
By Saturday, November 14, 2026**

Your Name: _____

Telephone Number: _____

E-Mail Address: _____

Theme of the Basket: _____

My basket contains the following items:

This image shows a full page of white paper with horizontal black lines, resembling notebook paper. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Friends of the Agawam Public Library
P.O. Box 478,
Feeding Hills, MA 01030-0478
Telephone: 4 1 3 7 8 9 - 1 5 5 0

DATE: _____

DONOR NAME: _____

EVENT: Friends of the Agawam Public Library 2026 Annual Holiday Basket Raffle

ITEM DONATED: _____

VALUE: \$ _____

RECEIVED BY:

Thank you for your contribution to our Holiday Basket Raffle. The Friends are grateful to count you among the donors who support our work in helping the Agawam Public Library.

This acknowledgement will serve as a receipt for your tax-deductible contribution.

The Friends of the Agawam Public Library is a 501(C)3 organization
Tax ID: 56-2327485